

THE 2025 ORGANIZATIONAL MEETING OF THE ORCHARD PARK FIRE DISTRICT

The Organizational meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on January 14, 2025 at 6:30 PM in the training/meeting room of the Orchard Park District Offices. The meeting was called to order by Commissioner Restorff.

Roll Call:

Commissioner: Mark Szczepanik
Commissioner: William Hanrahan
Commissioner: Bob Benning
Commissioner:
Commissioner Elect: Ed Jensen Jr.

District Chief: Jay Knavel
Secretary: Roberta Buczkowski
Treasurer: Nicholas Enser
Administrator: Monica Thielemann
Attorney: Mike Chelus

Others Present:

Dave Stromecki, Brown & Stromecki Insurance

Motion made by Commissioner Benning seconded by Commissioner Hanrahan that Ed Jensen Jr. be appointed Commissioner for a five 5-year Term. All in favor; motion carried.

Attorney Chelus administered the oath.

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan that Commissioner Szczepanik be nominated as Chairman of the Board for the Year 2025. All in favor; Motion carried.

Commissioner assumes the Chairman seat.

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan that Roberta Buczkowski be appointed Secretary for the year 2025. All in favor; Motion carried.

Michael Chelus administered the oath to Secretary Buczkowski, which is attached and made part of these minutes.

Motion made by Commissioner Benning, seconded by Commissioner Jensen that Nicholas Enser be appointed Treasurer for the year 2025. All in favor; Motion carried.

Michael Chelus administered the oath of office to Treasurer Enser, which is attached and made part of these minutes.

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan to appoint Jay Knavel to District Chief for 2025. All in favor; motion carried.

Motion made by Commissioner Benning, seconded by Commissioner that Chris Couell be appointed as District Training Officer for the year 2025. All in favor; motion carried.

Motion made by Commissioner Hanrahan, seconded by Commissioner Benning that Jacob Galas be appointed District EMS Officer for the year 2025. All in favor; motion carried.

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan that Greg Bienias be appointed as the District IT person for the year 2025. All in favor; motion carried.

Motion made by Commissioner Jensen, seconded by Commissioner Benning that William Hanrahan be appointed Vice-Chairman for the year 2025. All in favor; Motion carried.

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan that Rob Germano be appointed Chief of the Orchard Park Fire Company for the year 2025. All in favor; Motion carried.

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan that Michael P. Carey be appointed Chief of the Windom Fire Company for the year 202. All in favor; Motion carried.

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan that Ron Hendershot be appointed Chief of the Hillcrest Fire Company for the year 2025. All in favor; Motion carried.

Motion made by Commissioner Hanrahan, seconded by Commissioner Benning that Michael F. Chelus be appointed Attorney with retainer as specified in the budget for the year 2025. All in favor; Motion carried.

Motion made by Commissioner Benning , seconded by Commissioner Jensen to appoint Catholic Health be appointed District Medical Director for the year 2024. All in favor; Motion carried.

Motion made by Commissioner Jensen, seconded by Commissioner Benning that Roberta Buczkowski be appointed Deputy Treasurer for the year 2025. All in favor; Motion carried.

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan that Nicholas Enser be appointed Deputy Secretary for the year 2025. All in favor; Motion carried.

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan that the Ethics Committee will be determined at a later date. All in favor; motion carried.

Motion made by Commissioner Benning, seconded by Commissioner Jensen to sponsor the Jr. Firefighter program for the year 2025. All in favor; Motion carried.

Motion made by Commissioner Hanrahan, seconded by Commissioner Benning that the salaries of the Secretary and Treasurer be fixed as agreed upon between the Board, Secretary and Treasurer as per the budget. All in favor; Motion carried.

Motion made by Commissioner Jensen, seconded by Commissioner Hanrahan that Brown & Stromecki Insurance be appointed as the District Insurance Agent for the year 2025. All in favor; motion carried.

Motion made by Commissioner Benning, seconded by Commissioner Jensen to designate the Orchard Park Bee the official newspaper for the year 2025. All in favor; Motion carried.

Motion made by Commissioner Hanrahan, seconded by Commissioner Benning that Evans Bank be the official depositories for the year 2025. All in favor; Motion carried.

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan that the regular monthly meetings be on the 2nd Tuesday of each month at 7:00 P.M. for the year 2025. All in favor; Motion carried.

Motion made by Commissioner Jensen, seconded by Commissioner Hanrahan that the work session before the regular meeting to be held beginning at 5pm for the year 2025. All in favor; motion carried.

Motion made by Commissioner Jensen, seconded by Commissioner Benning that the regular monthly work sessions be held on the 4th Wednesday of each month beginning at 7pm for the year 2025. All in favor; motion carried.

Motion made by Commissioner Jensen, seconded by Commissioner Benning to advertise the regular monthly meetings and the work sessions. All in favor; Motion carried.

Motion made by Commissioner Hanrahan, seconded by Commissioner Benning to continue the Surety Bond on the Treasurer. All in favor; Motion carried.

Motion made by Commissioner Jensen, seconded by Commissioner Benning to maintain the procurement policy as outlined in the Policy Book. All in favor; Motion carried.

Motion made by Commissioner Hanrahan, seconded by Commissioner Benning to maintain membership in the New York State Association of Fire District, Erie County Association of Fire Districts, New York State Association of Fire Chiefs, Erie County Fire Chiefs Organization and the Orchard Park Chamber of Commerce for the year 2025. All in favor; Motion carried.

Presentation of the Treasurers books and records for inspection and annual report for 2024. Motion made by Commissioner Jensen, seconded by Commissioner Benning to accept. All in favor; Motion carried.

Motion made by Commissioner Jensen, seconded by Commissioner Benning to adjourn the Organizational Meeting. All in favor; motion carried.

The Organizational Meeting adjourned at 6:45 PM

Respectfully Submitted

Roberta Buczkowski, Secretary